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# CHIP Workgroup – WAG

February 11, 2021, 4-4:30pm (Meeting #2)

The CHIP partnership is an innovative collaboration between Jefferson Healthcare (JCH), Jefferson County, the City of Port Townsend, and Jefferson County Public Health (JCPH), devoted to identifying the most pressing health priorities for Jefferson County and activate efforts that will lead to improvements



# Agenda – WAG Meeting #2

- Review Purpose and Overall Plan of the Team – 5 Minutes
- Brainstorming – 20 Minutes
- How We Will Proceed – 5 Minutes  
Use of SMART goals and Strategic Results Framework documents
- Note: WAG-related meeting materials are posted at:  
<https://www.behealthyjefferson.com/workingageworkgroup>



# Commitment to the Work of the Team

- Team's commitment will be key element to success
- Even though there may be disputes, people need to come back together and be one functioning unit
- High levels of respect and trust are needed within the group
- Everyone needs to get on board
- Everyone in the group should feel valued, respected and recognized.



# Purpose and Overall Plan of the Team - Review

- Teams meet to accomplish actions to lead to improvement of health outcomes for residents of Jefferson County
- Teams are multidisciplinary and meet regularly
- Developing links between agencies is critical
- Review data and establish metrics for success
- The plan for improvement should be concrete and actionable
- It should include timelines for implementation and a plan to measure outcomes
- Part of the process includes a review of evidence-based research on current best practices



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# Data Review

Any questions from last months data review?



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# Brainstorming



# Brainstorming

- Start brainstorming some goals
- Each Team member to share 1-3 Goals
- Present your list even if the idea has already been shared (we will keep track)
- The goal for today is to produce 2-3 goals to start our Strategic Framework



# Proposed Strategic Results Framework

## Working Age Group - Strategic Framework Development

Goals:	Objectives:	Strategy:	Activities	Inputs
<p><i>What are the objectives, if completed, going to lead to? What measurable goals has the workgroup decided on to make sure that it meets the purpose of the group? These should be SMART goals.</i></p> <p><b>Goal 1:</b></p> <p><b>Improve Social Determinants of Health factors in Jefferson County</b></p> <p>Articulate a SMART Goal Specific Measurable Attainable Realistic Time oriented</p>	<p><i>How are we going to implement our workgroup goals? How are the deliverables from the strategy going to be maintained?</i></p> <p><b>Objective 1:</b></p> <p><b>Increase capacity of transitional supportive housing</b></p>	<p><i>What types of things do we need to develop to help met our objectives? What deliverables will we have after we perform the activities?</i></p> <p><b>Strategy 1A:</b></p> <p><b>Strategy 1A:</b> Coordinate with Bayside to assist in the creation of additional capacity for transitional supportive housing.</p> <p><b>Metric:</b> XX additional capacity of this housing</p> <p><b>Data Source:</b> Bayside</p> <p><b>Current State:</b> Get numbers from Bayside</p>	<p><i>What steps need to happen to make sure that we can complete the strategy?</i></p> <p><b>Activities</b></p> <p><b>1A.1</b> Assist Bayside to identify (and pursue) grant and RFP opportunities</p>	<p><i>What do we need to make the activities happen?</i></p> <p><b>Inputs</b></p> <p>Identify individual to act as point of contact and coordination.</p> <p><b>Metrics:</b> Need current state numbers from Bayside</p>
		<p><b>Strategy 1B:</b></p> <p><b>Strategy 1B:</b> Coordinate with Pfeiffer House to support the current project to increase capacity at Pfeiffer House.</p> <p><b>Metric:</b> Capacity at Pfeiffer</p> <p><b>Data Source:</b> Pfeiffer House</p>	<p><b>Activities</b></p> <p><b>1B.1</b> Collaborate with Pfeiffer House team to assess/articulate needs to increase capacity and support the development and execution an action plan</p>	<p><b>Inputs</b></p> <p>Identify individual to act as point of contact and coordination.</p> <p><b>Metrics:</b> Gather current state numbers from Pfeiffer House</p>

[Link to proposed SDOH Strategic Results Framework](#)





# Proposed Strategic Results Framework

## Working Age Group - Strategic Framework Development

Goal 1:	Objective 2:	Strategy 2A:	Activities	Inputs
<p><b>Improve Social Determinants of Health factors in Jefferson County</b></p> <p>Articulate a SMART Goal Specific Measurable Attainable Realistic Time oriented</p>	<p><b>Increase units of permanent supportive housing.</b></p>	<p><b>Strategy 2A:</b> Develop a plan to identify site(s), financing and other key components.</p> <p><b>Metric:</b> Units of permanent supportive housing</p> <p><b>Data Source:</b> Ask County</p> <p><b>Current State:</b> Few if any units</p>	<p><b>2A.1</b> Apply for CDBG Planning Grant to create a plan for permanent supportive housing.</p> <ul style="list-style-type: none"> <li>- Assemble a grant team</li> <li>- Identify available city and county sites</li> <li>- Identify a developer and other key team members</li> <li>- Seek community input</li> </ul>	<p>County support</p> <p>Available volunteers to work on project</p> <p><b>Note:</b> CDBG Planning Grant RFP is issued in March '21, and applications are due in June '21.</p>
	<p><b>Objective 3:</b></p> <p><b>Address poverty as a factor in substance abuse</b></p>	<p><b>Strategy 3A:</b></p> <p>Establish a construction trades training program for young adults in transitional and permanent supportive housing.</p> <p><b>Metric:</b> Number of young adults in transitional or permanent supportive housing with a certificate of completion of training and employed in the construction industry.</p> <p><b>Data Source:</b> ?</p> <p><b>Current State:</b> Not available</p>	<p><b>3A.1</b> Develop a curriculum outline with local contractors and subcontractors.</p> <p><b>3A.2</b> Identify a training site (Pfeiffer House common area?)</p> <p><b>3A.3</b> Identify volunteer trainers</p> <p><b>3A.4</b> Seek grant opportunities e.g. Lowes</p> <p><b>3A.5</b> Establish a job placement process for graduates</p>	<p>Identify individual to act as point of contact and coordination.</p> <p><b>Metrics:</b> TBD</p>
		<p><b>Explore</b> how this framework crosswalks with AHT's 10-year Housing Plan and SDOH-Poverty</p> <p><b>Relevant Links:</b> <a href="https://www.commerce.wa.gov/office-of-supportive-housing/">https://www.commerce.wa.gov/office-of-supportive-housing/</a> <a href="https://www.commerce.wa.gov/permanent-housing-subsidy-programs/">https://www.commerce.wa.gov/permanent-housing-subsidy-programs/</a></p>		

[Link to proposed SDOH Strategic Results Framework](#)



# Strategic Results Framework

## Strategic results framework for CHIP Workgroups

<b>CHIP PURPOSE STATEMENT</b>	Develop and facilitate the implementation of a community plan that will increase healthy behaviors to improve the long-term health and wellbeing of all East Jefferson County residents, prioritizing issues identified through the community health assessment (CHA).
<b>WORKGROUP PURPOSE STATEMENT</b>	

<b>GOALS</b>	<b>OBJECTIVES</b>	<b>STRATEGY</b>	<b>ACTIVITIES</b>	<b>INPUTS</b>
<i>What are the objectives, if completed, going to lead to? What measurable goals has the workgroup decided on to make sure that it meets the purpose of the group? These should be SMART goals.</i>	<i>How are we going to implement our workgroup goals? How are the deliverables from the strategy going to be maintained?</i>	<i>What types of things do we need to develop to help met our objectives? What deliverables will we have after we perform the activities?</i>	<i>What steps need to happen to make sure that we can complete the strategy?</i>	<i>What do we need to make the activities happen?</i>
<b>Workgroup Goal 1:</b>	<b>Objective 1a:</b>			
	<b>Metric:</b>  <b>Data Source:</b>  <b>Current State:</b>			



# Workgroup's Next Steps

<b>Goal</b>	Agree on a broad description of the destination
<b>Objective</b>	Generate narrow, specific, tangible, solid, measurable objectives to ensure accountability ( <b>Accountability</b> )
<b>Outcome / Process Indicators</b>	Build short, intermediate and long term measure indicators and outcomes to determine the rate of success ( <b>Proof</b> )
<b>Strategies</b>	Create strategies as the engine that drives meeting the objectives that achieve the goal ( <b>Engine</b> )
<b>Activities</b>	Specific steps or tactics to execute the strategy
<b>Resources</b>	Assign human, monetary, and other appropriate resources to execute projects
<b>Timeline</b>	Define short, intermediate and long term timeline with indicators and outcomes at each juncture



# Use of SMART goals and Strategic Results Framework

## SMART goal strategy:

- Specific
- Measurable
- Attainable
- Realistic
- Time oriented

This approach will be used after brainstorming and any necessary research has been completed.



# Discussion