

**BHC Meeting**  
September 12<sup>th</sup>, 2019, 3-4pm  
Fire House Conference Room, 701 Harrison, Port Townsend

**AGENDA**

1. Ad hoc team – update and introductions – **Lori Fleming**
2. Data Update / What Do We Need Discussion / Next Steps – **Lisa Grindl/HFPD**
3. Gap Analysis Report Back – Next Steps – **John Nowak**
4. Overview the Readiness Assessment/Needs Analysis Deliverable – **John Nowak**
5. Updates:
  - Memorandum of Understanding – **Berni Smyth**
  - Updated BHC & BHC Ad hoc Committee Org Charts – **Lori Fleming**
  - RHNDPP closeout – **Lori Fleming**
6. Communications Planning – **LF / JN**
  - Timelines: Overview CHA & RCORP-P Deliverables
  - Highlight key communication opportunities & potential messages

**Post Meeting**

- Ad Hoc Team Orientation, Gap Analysis, Q&A
- Data Team – Meets with Lisa Grindl

Next meeting: Thurs, October 10<sup>th</sup>, 2019. 3:00 pm – 4:00 pm.  
EJFR Uptown Fire House Conference Room, 701 Harrison, Port Townsend